



Inclusion Support Program (ISP) SA Inclusion Agency Agreement

The purpose of the Inclusion Agency (IA) agreement is to ensure that clear expectations are held by both services and the Inclusion Agency when working in partnership towards the inclusion of all children.

SERVICE RESPONSIBILITIES

- Work with an understanding of legislative requirements in relation to inclusion, including the Disability Discrimination Act
- Read and adhere to the Inclusion Support Program Guidelines and Inclusion Support Portal User Guide
- Develop an online Strategic Inclusion Plan (SIP)
- Implement the strategies and actions in the Strategic Inclusion Plan
- Gain access to and interact with the program through the Inclusion Support Portal
- Engage in professional dialogue and critical reflection with your Inclusion Professional
- Regularly reflect upon and update the Strategic Inclusion Plan in a process of ongoing learning and development with support from the Inclusion Professional (IP)
- Consider all strategies to support inclusion before pursuing funding support
- When funding is required, work in collaboration with families to collect all required evidence and documentation
- Notify the Inclusion Agency of any changes to the service, funding cases or attendance of children within a two-week time frame
- Understand there are limits to confidentiality and Inclusion Agency staff have mandated notifier responsibilities under the Child Safety Act (2017)
- Participation in evaluation processes as identified by the Inclusion Agency or the Government

INCLUSION AGENCY RESPONSIBILITIES

- Work with services to build capacity and capability to provide and embed inclusive practice and provide solutions to barriers to inclusion
- Work with services and build their capacity for navigating the online Inclusion Support Portal
- Work with services to create and implement a Strategic Inclusion Plan
- Through coaching and mentoring support Educators to reflect on practices that supports inclusion of all children
- Facilitate professional conversations and critical reflection on inclusive practice
- Engage with services through face to face visits, phone calls, emails, and teleconferencing
- Offer networking opportunities to educators including; hub groups, webinars and expos
- Provide feedback and endorse funding applications
- Guide services to apply for Inclusion Aware certification
- Ensure updates regarding the Inclusion Support Program are communicated to services in a timely manner

Service Name: _____

Director/Educator: _____ Signed: _____

Inclusion Professional: _____ Signed: _____

Date of Agreement: ____ / ____ / ____